

# CURRICULUM VITAE

**Objective**

*Seeking for a position that will apply my background experience and help me to gain Knowledge and enhance my qualifications in a professional environment.*

**Personal Information :**

<b>Name</b>	<i>Mohamed Mokhtar Abd El Ghany</i>
<b>Email</b>	<i>mmokhtar52@yahoo.com</i>
<b>Marital Status</b>	<i>Single</i>
<b>Military Status</b>	<i>Exemption</i>

**Education:**

<b>University degree</b>	<i>Bachelor Of Arts – English Department</i>
<b>University</b>	<i>Zagazig University/ Benha Branch</i>

**Languages:**

<b>English</b>	<i>Very Good Reading , Writing &amp; Speaking</i>
<b>French</b>	<i>Good Reading , Writing &amp; Speaking</i>

**Technical Skills :**

**ICDL Certificate**

**A+ Certificate – IBM IT Training Program Certificate**

**Marketing Certificate From Qalyobia Commercial Chamber**

**Soft skills** *Certificate from AKCC and ORACLE*

***Experience :***

**Renaissance** ( Golden View Beach Resort Sharm El Sheikh)

*Front Office: Operator*

**JW Marriott Hotel** ( Mirage City Cairo )

*Front Office: Passport Clerk*

**(Vodafone)**

*Customer service : Call center*

**(Benha University Management Information Systems)**

**( MIS Project )**

*Management and technical support in MIS Project of Benha university  
Support the design and applying use of modern Management Systems in  
Benha University .*

**(Benha University E-Learning Center)**

**(BELC Project )**

*Training coordinator of Benha University E- Learning center.  
Make marketing and training for Professors and students of how to use  
and deal with the electronic learning as a new method of learning .*